**EE SAG Meeting #1**

-Summarize ICC directives (**SAG F**)

-Presentation to SAG on issues; identification of work products (**SP**)

-Record SAG participant questions/issues (**SAG F**)

-Request for additional issues and volunteer subcommittee members (**SM**), 5 business days to respond (**SAG F**)

-Initial subcommittee meeting Tues. July 15th

**Subcommittee Meeting #1:**

-Tues., July 15th

-**SM** to discuss responses to SAG q’s / issues from EE SAG Meeting #1

-**SM** to further identify q’s / issues

-Refine work products and identify who will complete work product, or portions of (**SL**)

-Establish work product goals and timeline for completion (**SL**)

-**SAG F** to attend, record

-Goal: Report-out to SAG at Dec. 9th monthly meeting

**Subcommittee Step #2:**

**Prepare and Review Work Product**

-Subcommittee completes draft work products and circulates to **SM** and **SAG F** for review and comment to ensure all questions / issues addressed (**SL**)

-Discuss proposed draft work products (see list below)

-Draft work products may be revised based on input from **SM** and **SL**

-Consolidate work product materials (**SL** or **SAG F**)

-**SL** or **SAG F** circulates completed draft work products to **SM**

**Subcommittee Step #3**

-Subcommittee reviews work product materials from **SAG F** or **SL** (**SM**)

-Consensus building with **SM**

-**SAG F** to attend, record

**EE SAG Meeting #2**

-Tues., Dec. 9th

-Summarize and review work product materials with SAG (**SL** / **SM**)

-Consensus building with SAG participants

Are all questions / issues addressed? (**SL** / **SM**)

**No**

**Yes**

**No; issues cannot**

**be resolved**

**Yes**

**Legend**

**Finalize Consensus Work Product(s) and Comparison Exhibit of Non-Consensus Issues**

-Post to SAG website

-File with ICC (if applicable)

Document - document or deliverable in the process

Process - operation or action step

Terminator - start or stop in process

Decision - a question or branch in the process

**SAG F** = SAG Facilitator

**SP** = Subcommittee Proponents

**SM** = Subcommittee Members

**SL** = Subcommittee Lead

Did SAG reach consensus?

**Finalize Work Product(s)**

-Post to SAG website

-File with ICC (if applicable)

**Fuel Switching; CHP; Geothermal; Ground Source Heat Pump**

**SAG Subcommittee Process**

**DRAFT 6/19/2014**

**Proposed Work Product**

\*Definition of “fuel switching” (for IL EE Policy Manual)

\*Gas/electric savings attribution from fuel switching measures for purposes of measuring savings toward compliance with Program Administrators’ energy savings goals (for IL EE Policy Manual)

\*CHP Program Pilot (completed template)

\*CHP Savings Calculation (for TRM Version 4.0)

\*Geothermal Measure Characterization

\*Ground Source Heat Pump Measure Characterization (Custom Program)

\*Site and Source

\*Q&A List of Issues

**Issues List**

1) Definition of fuel-switching

2) Whether fuel-switching is allowed and under what conditions would it be appropriate for a utility to offer an incentive to switch fuels? Who should pay for fuel switching, the electric or gas utility, or both?

3) Geothermal measure characterization

4) Open CHP issues from EE Plan dockets

**Tentative Schedule**

Kick-off SAG Meeting: Tuesday, June 24th. The Subcommittee will likely meet twice per month, with a goal of reporting to the SAG at the December monthly meeting.

**Overview: SAG Subcommittee Process**

Subcommittees are intended to meet the following guidelines:

1) Clear Work Product:  Prior to the start of subcommittee work, the expected subcommittee work product should be clearly defined.

2) Clear Timeline and Process:  At the beginning of the subcommittee process, a timeline and roles and responsibilities must also be clearly defined.

3) SAG Facilitator Participation: SAG Facilitator to attend meetings, take notes on action items, consolidate materials if necessary, and post to EE SAG website. Subcommittee Lead or SAG Facilitator to schedule and facilitate meetings.

**No; limited issues to resolve**