

**Illinois EE Stakeholder Advisory Group
Reporting Working Group Meeting**

Wednesday, February 7, 2024 (Teleconference)
2:00 – 4:00 pm

Attendees, Follow-up Items and Next Steps

Table of Contents

| | |
|--|----------|
| Attendees | 1 |
| Purpose | 2 |
| Meeting Notes | 2 |
| Effective Date for Reporting Policies..... | 2 |
| Diverse Contracting Reporting Metrics | 2 |
| Income Qualified (IQ) Multi-Family Reporting Metrics..... | 4 |
| Summary of Follow-up Items and Next Steps..... | 4 |

Attendees

Celia Johnson, SAG Facilitator
Jorge Medina Zambrano, Inova Energy Group (SAG Meeting Support)
Andy Vaughn, Leidos
Arvind Singh, DNV
Bruce Liu, Nicor Gas
Briana Moore, Will County Land Use Department
Cassidy Kraimer, Community Investment Corp.
Chester Kolodziej, Sustain Rockford
Chris Neme, Energy Futures Group, representing NRDC
Chris Vaughn, Nicor Gas
Dena Jefferson, Franklin Energy
Elizabeth Horne, ICC Staff
Fernando Morales, Ameren Illinois
Jason Fegley, Ameren Illinois
John Dakarian, Nicor Gas
Josh Sharon, ComEd
Karen Lusson, National Consumer Law Center (NCLC)
Kari McCue, Nicor Gas
Kari Ross, NRDC
Kate Shonk, Citizens Utility Board
Ken Parker, Community Investment Corp.
LaJuana Garrett, Nicor Gas
Matt Armstrong, Ameren Illinois
Michael Brandt, Elevate
Molly Lunn, ComEd
Philip Mosenthal, Optimal Energy, representing IL AG and NCLC
Sara Castleberry, Resource Innovations
Tina Grebner, Ameren Illinois
Zach Ross, Opinion Dynamics

Purpose

The purpose of the February 7, 2024 Reporting Working Group meeting was to finalize IQ Multi-Family reporting metrics and Diverse Contracting reporting metrics.

- [SAG Facilitator Presentation: Introduction to February 7 Meeting](#)

Meeting Notes

In lieu of circulating detailed meeting notes, this document includes the attendee list, a summary of follow-up items and a summary of next steps. See **red text** for follow-up items.

Effective Date for Reporting Policies

The four new reporting principle policies included in Policy Manual Version 3.0 include the same effective date:

This policy is effective ninety (90) days after conclusion of the SAG Reporting / Metrics Working Group, but no later than April 1, 2024, unless consensus is reached for a later date within the SAG Working Group. Program Administrators remain bound by provisions of settlement agreements regarding reporting metrics – including for 2022 and 2023. Any new metrics approved through the SAG Working Group will be supplemental to specific metrics that were agreed-upon and referenced in a Program Administrator's stipulation.

The Working Group discussed the interpretation of the above effective date, including two options¹:

- (a) Utilities start tracking new metrics on the effective date (April 1, 2024) and reporting will start on a date TBD OR
- (b) Utilities start tracking new metrics on the effective date (April 1, 2024) and reporting will start with the Q2 2024 report

Meeting Discussion:

- Molly Lunn, ComEd, suggested adding language referencing utilities using best efforts to include the new reporting in the Q2 2024 report, for those metrics that are quarterly.
- No concerns were raised about adding language referencing “best efforts”.
- **Edited interpretation language:** Utilities will start tracking new reporting metrics on the policy effective date (April 1, 2024). For quarterly metrics, utilities will use best efforts to include this reporting in the Q2 2024 report.
- **Next Steps: SAG Facilitator to confirm PG/NSG is comfortable with the edited interpretation language.**

Diverse Contracting Reporting Metrics

- The Working Group reached agreement on the majority of the Diverse Contracting reporting metrics during the February 7th meeting.
- Non-Consensus Metrics

¹ Geographic mapping will be discussed by the end of Q2 2024, as agreed to at the January 23rd Reporting Working Group meeting.

- The following bi-annual reporting metrics requested by stakeholders are non-consensus and will not be included in the final reporting metrics:
 - *For each category of diverse business (woman-owned, veteran-owned, etc. report how many are headquartered in Illinois.*
 - *Reporting on the number of Community-Based Organizations and Community Action Agencies for each tier.*
 - *Reporting on the number of non-profits for each tier.*
 - *Reporting on spending for Community-Based Organizations and Community Action Agencies.*
 - *Reporting on spending for non-profits.*
- **Next Steps: The SAG Facilitator will prepare a “Comparison Exhibit” summarizing positions on non-consensus metrics.** Any party who wishes to share comments or a position will have an opportunity to do so. The Non-Consensus Comparison Exhibit will be posted on the SAG website. If needed, the SAG Reporting Working Group can follow-up on non-consensus metrics at a later time. If discussion is needed in the future, it would need to wait until the conclusion of the SAG Planning Process.
- The Working Group discussed several options for reporting metrics addressing (ii) and (iii) in the Diverse Contracting Reporting policy:
 - *(ii) How diverse Trade Allies are distributed geographically by Program.*
 - *(iii) Location of diverse Trade Allies relative to historically disadvantaged communities and Environmental Justice communities, whichever is more inclusive of low and moderate income communities.*
- Three options have been discussed by the Working Group to address metrics (ii) and (iii) above:
 - **1/10 Utility Proposal:** *Utilities can commit to conducting research as it pertains to trade ally geographic distributions and their relation to Environmental Justice communities and historically disadvantaged communities.*
 - **1/11 Stakeholder Proposed Compromise:** *Utilities will provide, on an annual basis, the percentage of Trade Allies whose primary business location is in an Environmental Justice community defined in the same manner as agreed to for IQ multi-family program participation mapping.*
 - **2/7 Stakeholder Proposal (drafted during the meeting):** *Utilities will provide a list of participating Trade Allies for program year 2024 in a spreadsheet format accompanying the utility’s Q2 2024 report. This spreadsheet will include the zip code or primary business location of each Trade Ally, whether that Trade Ally is a diverse business, and identify whether or not the Trade Ally’s primary business location is an economically disadvantaged area. Utilities commit to conducting research in 2025, as it pertains to Trade Ally geographic distributions and their relation to economically disadvantaged areas. This research will provide recommendations for future reporting that would be helpful in understanding this issue. Utilities will make best efforts to report on this Trade Ally research by end of Q4 2025. Results of this research will be discussed with SAG and the IQ North and / or IQ South EE Committees.*
- **Next Steps: Several utilities requested additional time to review the stakeholder proposal drafted during the 2/7 meeting. Utilities will send comments to the SAG Facilitator by Friday, March 1st. The SAG Facilitator will update the Working Group after this comment deadline.**

Income Qualified (IQ) Multi-Family Reporting Metrics

- The Working Group reached agreement on the majority of IQ Multi-family reporting metrics during the February 7th meeting.
- At the November 2023 Working Group meeting, stakeholders proposed a set of IQ multi-family tables in a spreadsheet. Following the February 7th meeting, NRDC and Ameren Illinois reached agreement on an edited version of the spreadsheet. Other utilities and interested stakeholders need to review to share feedback or confirm agreement.
- **Next Steps: Utilities and interested stakeholders to review the updated spreadsheet and reach out to Chris Neme (cneme@energyfuturesgroup.com) with any questions or feedback, by Friday, March 1st: [Updated IQ Multi-Family Reporting Tables for Review \(2/15/2024\)](#). Please CC Celia@CeliaJohnsonConsulting.com.**
 - **Excerpt from IQ MF Metrics Document:** *Utilizing a spreadsheet, Program Administrators will report the number of projects, buildings and units participating in IQ multi-family EE programs in the following building categories:*
 - *Public housing (meaning housing where the government owns or rents an apartment)*
 - *Subsidized housing (meaning state or federal assisted housing, such as the low income housing tax credit properties, project based vouchers, etc.)*
 - *Unsubsidized housing (meaning IQ multifamily housing that is neither public nor has project-based subsidies, this category may include properties with tenants that have tenant-based housing vouchers)*
 - *For each type of housing above, projects will be further broken out by size:*
 - *Projects 3-9 units*
 - *Projects 10-19 units*
 - *Projects 20-49 units*
 - *Projects >50 units*
- **There is an open follow-up item from the December Working Group meeting, for utilities to check with their evaluation teams about using the IQ MF spreadsheet for annual evaluation reports, as referenced in the final metrics document.**
 - **Excerpt from IQ MF Metrics Document:** *Independent evaluators for Illinois Program Administrators will report data in Annual Evaluation Reports on the number of projects, buildings, and apartments receiving various measures. In addition, for shell and heat pump measures, reporting includes separate reporting on whether the measures are applicable (qualified project), and if a project is qualified but the measures were not installed, the reasons why.*

Updated metric documents are posted on the [Reporting Working Group page](#):

Final Draft Diverse Contracting Metrics:

- [Diverse Contracting Reporting Metrics \(Final Draft Clean 2/7/2024\)](#)
- [Diverse Contracting Reporting Metrics \(Final Draft Redline 2/7/2024\)](#)

Final Draft IQ Multi-Family Reporting Metrics:

- [IQ Multi-Family Reporting Metrics \(Final Draft Clean 2/7/2024\)](#)
- [IQ Multi-Family Reporting Metrics \(Final Draft Redline 2/7/2024\)](#)

Next Steps

[Summary of Next Steps from February 7, 2024 Reporting Working Group Meeting](#)