SAG Reporting Working Group Plan and Metrics Process

Celia Johnson, SAG Facilitator

SAG Reporting Working Group Meeting – Tuesday, October 10, 2023

Collaboration and Inclusive Participation

1. Listen to suggestions and share feedback with an open mind
2. Consider compromise options throughout this process
3. Be patient when listening to others; avoid interrupting
4. Provide space for all participants to speak up
5. Avoid using acronyms or phases that may be misunderstood

Reporting Background

- Illinois utilities prepare quarterly and annual reports on EE portfolio progress

    - Quarterly and annual reports are filed with the ICC, posted on the Utility Reports page of the SAG website, and circulated to SAG

    - The utilities report-out to the large group SAG twice per year on EE portfolio progress

    - There is a lengthy list of quarterly and annual reporting requirements already included in the Policy Manual, and reporting is also referenced in 2022-2025 EE Plan stipulated agreements

    - The SAG Reporting Working Group meets on an as-needed basis to discuss utility reporting

New Reporting Policies in Policy Manual

▶ The SAG Policy Manual Subcommittee worked on updates to Policy Manual Version 3.0 for 14 months, from June 2022 to August 2023

   ❖ The updated Policy Manual will be filed with the Commission soon for approval

▶ Four of the new policies in the Policy Manual relate to reporting:

   1. Income Qualified Multi-Family Reporting Principles

   2. Income Qualified Health and Safety Reporting Principles

   3. Equity and Affordability Reporting Principles

   4. Diverse Contracting Reporting Principles

New Reporting Policies in Policy Manual

▶ Feedback on the new reporting policies was requested from the SAG Equity Subcommittee, IQ North EE Committee, and IQ South Committee in June 2023, prior to finalizing policies

▶ The final "reporting principle" policies are posted on the SAG Reporting Working Group page:

　❖ Reporting Principles Added to Policy Manual Version 3.0 (Final 9/25/2023)

New Reporting Policies in Policy Manual

- Effective Date for New Reporting Policies:

  - *This policy is effective ninety (90) days after conclusion of the SAG Reporting / Metrics Working Group, but no later than April 1, 2024, unless consensus is reached for a later date within the SAG Working Group. Program Administrators remain bound by provisions of settlement agreements regarding reporting metrics – including for 2022 and 2023. Any new metrics approved through the SAG Working Group will be supplemental to specific metrics that were agreed-upon and referenced in a Program Administrator's stipulation.*

New Reporting Policies in Policy Manual

▶ The new reporting policies mention reaching consensus on metrics:

❖ *Program Administrators shall work with interested stakeholders to reach consensus in developing the specific metrics to address these reporting needs. The metrics may evolve over time.*

▶ The new reporting policies mention where metrics will be available:

❖ *The list of metrics will be posted on the SAG and LIEEAC website(s). The metrics will be referenced in, and lessons learned from reported metric data will be referenced in, the Program Administrators' quarterly and/or annual reports and discussed in SAG and LIEEAC with the goal of improving Program delivery and outcomes.*

Process to Develop Final Metrics

▶ **Working Group Meeting Timing:**

❖ October 2023 – January 2024

❖ Metrics will be finalized <u>by end of January 2024</u>

▪ Utilities need time to update internal reporting processes, before the April 1, 2024 effective date

▪ As referenced in the policy, there may be metric(s) that require a later effective date

▶ **Working Group Participation:**

❖ Open to all interested participants

Process to Develop Final Metrics

- **Working Group Phase 1:**
  - ❖ October – November 2023
  - ❖ Develop and Finalize IQ Multi-Family Metrics and IQ Health and Safety Metrics
    - ❖ *October 10 Meeting:* Focus on a common understanding of the reporting policies; discuss ideas for potential metrics
    - ❖ *October 30 Meeting:* Discuss proposed metrics, with a request for written feedback
    - ❖ *Nov. 28 Meeting:* Finalize IQ MF metrics and IQ Health and Safety metrics

Process to Develop Final Metrics

▶ **Working Group Phase 2:**

- ❖ December 2023 – January 2024

- ❖ Develop and Finalize Equity and Affordability Metrics and Diverse Contracting Metrics

  - ❖ *Nov. 28 Meeting:* Focus on a common understanding of the reporting policies; discuss ideas for potential metrics

  - ❖ *Dec. 19 Meeting:* Discuss proposed metrics, with a request for written feedback

  - ❖ *Jan. 16 Meeting:* Finalize Equity and Affordability metrics and Diverse Contracting metrics; finalize where final consensus will be posted

Process to Develop Final Metrics

▶ **What is the end product of this metrics process?**

   ❖ A document summarizing final metrics for each of the new Policy Manual Reporting Policies

   ❖ If needed, a spreadsheet template may also be developed

      ❖ Several years ago, SAG developed a statewide Quarterly Report Template and Annual Report Template that utilities use for reporting

      ❖ For reference, these spreadsheets are posted on the SAG Templates page:

         ▪ Statewide Quarterly Report Template (Final, updated 2/7/2020)

         ▪ Statewide Annual Report Template (Final, updated 2/7/2020)

▶ **Where should the final consensus metrics be memorialized?**

   ❖ This needs to be finalized by the end of the metrics development process (January 2024)

   ❖ Options for memorializing consensus:

      1. Post on the Reports Section of the SAG website

      2. Several stakeholders suggested the final consensus metrics should also be filed in the ICC docket approving the updated Policy Manual

Request for Feedback

- **Written feedback on draft Reporting Working Group Plan due by <u>Tuesday, October 24</u>**
  - ❖ Send feedback to Celia@CeliaJohnsonConsulting.com
  - ❖ I am also happy to schedule a call to discuss this process

- **The timing proposed will allow the Reporting Working Group to meet the effective date for reporting policies**
  - ❖ Initial feedback from IQ South Committee facilitator – the proposed timing may be difficult for engagement with community organizations; starting this process in January may be better
  - ❖ Moving the process back will require a later effective date
  - ❖ Please submit feedback on the timing / schedule proposed in the draft Plan

Cross-Cutting Questions

Consider the following questions during metrics discussions:

1. What is the objective of each of the new reporting metrics?
2. How does the new metric inform program delivery?
3. Will metrics be reported in quarterly reports or annual reports?
4. Which metrics belong in the narrative report, vs. shared via a table or map?

Focus upcoming discussions on _suggesting metrics that directly relate to_ the final policy principles

- Policy Manual Subcommittee spent a significant amount of time (7+ meetings) discussing the new reporting policies
- Avoid re-hashing prior discussions
- If questions come up that _do not relate_ to metrics, those questions will be captured for discussion outside of the Reporting Working Group

Questions?

- SAG Facilitator Contact Information:
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