

# Policy Manual Process Reminder

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March 15, 2023 Meeting

# Policy Manual Subcommittee: March Meeting

- ▶ **Monthly Subcommittee meetings** include deeper discussion of proposed policies, and edits to draft policy language
  - ▶ Presenters asked to consider the following:
    - Why the proposal is needed / background
    - Proposed policy language
    - Proposed effective date
  - ▶ Follow-up may need to be scheduled at a future meeting
  - ▶ Policy Manual Small Groups scheduled as-needed

# Policy Manual Schedule Update

- ▶ **Monthly Teleconference Meetings:**
  - ❖ Wednesday, April 19
  - ❖ Wednesday, May 31 (new)
  - ❖ Wednesday, June 21 (new)
- ▶ **Several Policy Manual Small Groups are still meeting to work through policy edits, including:**
  - ❖ Leveraging Co-Funding Policy Small Group
  - ❖ NTG for Disadvantaged Areas Policy Small Group
  - ❖ *\*Additional small group meetings will be scheduled, if needed*
- ▶ **Key Goals:**
  - ❖ Finish substantive policy discussions by end of June
  - ❖ File the Policy Manual with the ICC by mid-August

# Coordination with IQ EE Committee

- ▶ SAG Facilitator and IQ Committee Facilitator coordinate regularly on IQ EE topics of interest to both groups
- ▶ IQ Committee Facilitator requested the IQ Committee have an opportunity to understand + provide input on IQ policy proposals before IQ policies are included in the final Policy Manual
- ▶ SAG Equity Subcommittee will meet quarterly in 2023, jointly with the IQ Committee - one of the topics at each meeting will be regular coordination between the groups
- ▶ Presentation of “final draft” IQ policy policies, including a request for input, will be presented to the IQ Committee at the **Wednesday, May 10** SAG Equity Subcommittee meeting
  - ❖ Opportunity to share initial feedback May 10 + written feedback from IQ Committee participants due by May 24
  - ❖ Policy Manual Subcommittee will review written feedback at the May 31 meeting

# Steps to Finalize the Policy Manual

## ▶ **June: Conclude policy discussions**

- ❖ Final meeting to discuss follow-up on any remaining open items is Wednesday, June 21 - discuss whether any policy issues remain non-consensus, and whether a non-consensus comparison exhibit will be filed when the Policy Manual is submitted to the ICC for approval
- ❖ As policies reach “final draft” form, they are posted on the [Policy Manual Subcommittee webpage](#) - policies highlighted in yellow in the Policy Tracker are considered “final draft”
- ❖ SAG Facilitator will incorporate redline edits for all “final draft” policies by end of June, to share with Writing Committee

## ▶ **July: Writing Committee / Attorney Review Meetings**

- ❖ The purpose of convening a Policy Manual Writing Committee after policies are finalized, before filing the Policy Manual with the ICC, is to ensure final policy language has a consistent voice, “look and feel”, and content, avoiding substantive edits; Writing Committee is open to non-financially interested attorney participants and ICC Staff
- ❖ Final Policy Manual circulated to Subcommittee for “errors only” review

## ▶ **August: File Policy Manual with ICC**

Questions?

